



Marine Corps League Department of North Carolina



William E. “Bill” Brown

Judge Advocate

08-April-2023

From: William E. Brown,
To: Judge Advocate, Department of North Carolina
Bylaws Committee Chairperson, Department of North Carolina

Subject: Proposed DoNC Bylaws Change Article Three Section 310
In accordance with Article Eight, Section 800, of Department Bylaws (DBL) Amendments, I am submitting the following change for consideration at the 2023 Department of North Carolina Convention.

CURRENT LANGUAGE
SECTION 310 - DUTIES OF STAFF OFFICERS

...

D. DEPARTMENT PAYMASTER shall:

...

13. Disburse funds in accordance with the approved annual budget of the Department. Disbursement is authorized under the following circumstances:

a. Any non-appropriated disbursements directed by a majority vote of the Staff Officers present at a Department Staff Meeting or Delegates present at a Department Convention that do not exceed the funds available for such purpose;

b. Procurement of supplies, postal expenses and services necessary for the operation of the Adjutant/Paymaster office as appropriated in the approved annual budget; (CH 6-14)

c. To reimburse the Detachment hosting Department Staff/Quarterly Meetings, and the annual Convention the amount of \$200.00 for the procurement of food and other items as appropriated in the annual budget. (CH 6-12)

d. The Commandant or his authorized designated representative is authorized reimbursement, as appropriated in the annual budget, for hotel expenses, travel costs and approved air travel to the Annual National Convention, relating to the following functions when satisfactory proof of expense is presented to the Paymaster. Payment shall not exceed amount approved detailed in the Department budget approved by the membership at Annual Convention.

1) Mideast Division Conference National Convention

2) DoNC Fall Quarterly Meeting

3) DoNC Winter Quarterly Meeting

4) National Mid-Winter Conference



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5) DoNC Spring Quarterly Meeting

6) DoNC Annual Convention (CH 6-13)

14. When circumstances requiring the disbursement of non-appropriated funds arise, the Paymaster must obtain approval of the Commandant. Non-appropriated funding of the Commandant shall require the approval of the Board of Trustees. All checks for non - appropriated disbursements must have two (2) signatures, the second being the Commandant or an elected officer designated by the Commandant per Department of North Carolina Bylaws

PROPOSED LANGUAGE (New or Revised text in RED)

SECTION 310 - DUTIES OF STAFF OFFICERS

...

D. DEPARTMENT PAYMASTER shall:

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13. Disburse funds in accordance with the approved annual budget of the Department. Disbursement is authorized under the following circumstances:

a. Any non-appropriated disbursements directed by a majority vote of the Staff Officers present at a Department Staff Meeting or Delegates present at a Department Convention that do not exceed the funds available for such purpose;

b. Procurement of supplies, postal expenses and services necessary for the operation of the Adjutant/Paymaster office as appropriated in the approved annual budget; (CH 6-14)

c. To reimburse the Detachment hosting Department Staff/Membership Meetings, and the annual Convention the amount of \$200.00 for the procurement of food and other items as appropriated in the annual budget. (CH 6-12)

d. The Commandant or his authorized designated representative is authorized reimbursement, as appropriated in the annual budget, for hotel expenses, travel costs and approved air travel to the Annual National Convention, relating to the following functions when satisfactory proof of expense is presented to the Paymaster. Payment shall not exceed **the** amount approved detailed in the Department budget approved by the membership at Annual Convention.

1) Mideast Division Conference National Convention

2) DoNC Fall Membership Meeting

3) National Mid-Winter Conference



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4) DoNC Spring Membership Meeting

5) DoNC Annual Convention (CH 6-13)

14. When circumstances requiring the disbursement of non-appropriated funds arise, the Paymaster must obtain approval of the Commandant. Non-appropriated funding of the Commandant shall require the approval of the **Consolidated** Board of Trustees. All checks for non-appropriated disbursements must have two (2) signatures, the second being the Commandant or an elected officer designated by the Commandant per Department of North Carolina Bylaws

RATIONALE: This change corrects the name of the Spring and Fall Membership meetings and deletes the discontinued Winter meeting. Additionally, in Subparagraph D 14 Consolidated Board of Trustees was defined as the appropriate approval of Non-appropriated funding per the revised Composition of the Department Board of Trustees.

Respectfully Submitted,

William E. Brown

MCL# 342077 / LIFE# 60939

Past Commandant

Air, Land NC Detachment #1257

Department of North Carolina

Mideast Division

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