



# MARINE CORPS LEAGUE REQUEST FOR TRANSFER

1. Printed Name \_\_\_\_\_ Member # \_\_\_\_\_ PLM # \_\_\_\_\_  
Street \_\_\_\_\_ Apt # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip +4 \_\_\_\_\_

SSN \_\_\_\_\_ Tele# (\_\_\_\_) \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Date of Enlistment/Commissioning \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of Discharge/Separation/Retirement \_\_\_\_/\_\_\_\_/\_\_\_\_

I hereby request that my membership as a \_\_ Regular Member \_\_ M-A-L \_\_ Dual Member \_\_ Associate Member,  
in the \_\_\_\_\_ Detachment # \_\_\_\_\_ be transferred to the \_\_\_\_\_

Detachment # \_\_\_\_\_ Department of \_\_\_\_\_ as a \_\_\_\_ Regular Member \_\_\_\_ Dual  
Member \_\_\_\_ Associate Member or to \_\_\_\_ M-A-L status.

\_\_\_\_\_  
Signature Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## 2. TO BE COMPLETED BY THE LOSING DETACHMENT (Det. No. \_\_\_\_\_)

The above member is in good standing \_\_\_\_\_; delinquent \_\_\_\_\_. Membership expiration date is  
\_\_\_\_/\_\_\_\_/\_\_\_\_

Member (is/is not) indebted to this Detachment. (If indebted, please explain on reverse side). The transfer of this  
member is approved \_\_\_\_\_ disapproved \_\_\_\_\_.

\_\_\_\_\_  
Signature of Commandant Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## 3. TO BE COMPLETED BY THE GAINING DETACHMENT (Det. No. \_\_\_\_\_)

I have reviewed the foregoing information and hereby approve \_\_\_\_; disapprove \_\_\_\_ of the transfer of this member.

\_\_\_\_\_  
Signature of Commandant Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## 4. FOR DUAL MEMBERS ONLY

\_\_\_\_ I certify that I am a Dual Member and I hereby request that my voting rights for Department and National  
Conventions be transferred to \_\_\_\_\_ Detachment # \_\_\_\_\_ Department of \_\_\_\_\_

\_\_\_\_\_  
Signature of Dual Member Date \_\_\_\_/\_\_\_\_/\_\_\_\_

### INSTRUCTIONS (Type or print legibly)

- Member requesting transfer: Complete all information in #1 and #4 (if applicable) above. Sign and date the application in space provided. Forward the form to your current Detachment Commandant for approval.
- Losing Detachment Commandant: Complete the appropriate information in #2. Sign and date the form in the space provided. Retain one copy for Detachment records and forward the original and two copies to the gaining Detachment Commandant. Send one copy to your Department Paymaster for information purposes.
- Gaining Detachment Commandant: Complete # 3 as appropriate. Sign and date the form in the space provided. Retain one copy. Forward the original and remaining copy to the Department Paymaster, along with Dues Transmittal Form listing the transferring member.
- Department Adjutant/Paymaster: Retain bottom copy and forward the original to National Headquarters along with Dues Transmittal Form listing the transferring member.